

Agenda item:

Decision maker: Cabinet Member for Resources

Subject: Revenues & Benefits Business Plan 2011 - 2014

Date of Decision 7 July 2011

Report By: Head of Revenues & Benefits

Wards affected: All

Key decision (over £250k): No

1. Purpose of report

To present the Revenues & Benefits 2011 – 2014 business plan and its main objectives.

2. Recommendations

That the Cabinet Member for Resources approves the main objectives set out in this business plan.

3. Background

The Revenues & Benefits business plan is a corporate document that sets out the service's medium term goals from 2011 forwards.

It sets down the main objectives to be achieved, including assessment of the objectives, the strategies to achieve them & measures of success. It identifies the resources that will be used and the key risks to the service's goals.

The Service contributes directly to Corporate priorities, particularly to protect and support our most vulnerable residents and to increase availability, affordability & quality of housing. The objectives are clearly matched with available budgets to perform the required activities.

Consultation with and feedback from customers and stakeholders is taken into account in building this business plan.

4. Reasons for recommendations

To enable the Revenues & Benefits service to implement the objectives set out in the plan.

5. Equality impact assessment (EIA)

No EIA has been completed in respect of the plan itself. The plan will be made available to the public via the PCC website, with copies in alternative formats (e.g. audio, Braille) available on request. The Revenues & Benefits service has the appropriate EIAs in place for its activities.

6. Head of legal services' comments

Should there be any actions arising from the plan which requires a legal input, the author is expected to raise the issue directly with the legal section.

7. Head of finance's comments

The 2011/12 approved budget is sufficient to deliver the objectives set out in the Business Plan for the current year. As the City Council faces savings targets in future years, the overall resources available will be reviewed as part of the rolling review of service Business Plans.

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Signed by:

Appendices:

None

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Revenues & Benefits Business Plan 2011 – 2014	Attached

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

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Signed by: